



PO Box 50054, Palo Alto, CA 94303

APPROVED by BOD: 1/14/2017

**Foundation Operating Budget**

Updated 2/18/17

FISCAL YEAR: 2017

Account Number	Category	FY 2017 BUDGET	Expenses to Date	Remaining Balance	NOTES
<b>4000-4999 Revenue</b>					
4000	General Donations				
4100	Earmarked Funds (Grant Revenue) *				Grant revenue is allocated per donor intent
	14-15 YWCA grant (program support, training and capacity building)				
	WACAC and ICEA grants				
	FWR HBCU grant				
	EAF grant				
4200	Earmarked Funds (Restricted Donations) *				
4201	Earmarked Funds (Health Committee)				
4202	Miscellaneous Revenue				
4203	2015 WCM assessments paid in 2016				
4300	Wine, Croquet, Music- Ticket Sales	20,000.00			WCM2017 projection: \$33.5K gross receipts
4310	Wine, Croquet, Music- Wine Sales	1,000.00			
4320	Wine, Croquet, Music- Other Revenue	4,500.00			
4330	Wine, Croquet, Music- RDO Assessments	1,000.00			
4340	Wine, Croquet, Music- Raffle Assmt	500.00			
4341	Wine, Croquet, Music- Silent Auction sales	3,500.00			
4342	Wine, Croquet, Music- Corporate Sponsors	3,000.00			
4343	Wine, Croquet, Music- "Fund the Need"	0.00			
4344	Wine, Croquet, Music- Parasol/Fans Sales	0.00			
4350	Wine, Croquet, Music- Raffle Ticket Sales	0.00			
4400	Special Event Fundraiser- Income				
4401	Personal Pledge Campaign - Income				
4500	Mills Peninsula Income (AACHAC)				
	<b>Total Revenue</b>	<b>33,500.00</b>			
<b>5000-5199 Program Accounts- EXPENSES</b>					
5001	Educational Enrichment				
A	ASCEND	1,000.00			
B	One Million Backpacks	800.00			estimating 25 backpacks
C	Think HBCU	500.00			
		<b>FY 2017 BUDGET</b>	<b>Expenses to Date</b>	<b>Remaining Balance</b>	
5002	Health Promotion				
A	Alzheimer's Awareness	500.00			The Longest Day
B	Stroke/Heart Disease	400.00			Pink Goes Red
C	Mental Health Awareness Day	1,400.00			NAMI/Soul Stroll; MH Day; Women's Health Conference
		<b>FY 2017 BUDGET</b>	<b>Expenses to Date</b>	<b>Remaining Balance</b>	
5003	Family Strengthening				
A	Childhood Hunger	450.00			Stop Hunger now
B	Seasonal Wraps	425.00			scarves and gloves
C	Fiscal Responsibility	175.00			Life moves, Mother's day
		<b>FY 2017 BUDGET</b>	<b>Expenses to Date</b>	<b>Remaining Balance</b>	
5004	Environmental Ownership				
A	1908 Playground Restorations	500.00			Continue with Canopy supplies, donation, plaque for playground donation, Earth Day
B	Acts of Green	50.00			
		<b>FY 2017 BUDGET</b>	<b>Expenses to Date</b>	<b>Remaining Balance</b>	
5005	Global Impact				
A	USA-UNA Classrooms	350.00			
B	Africare	300.00			
		<b>FY 2017 BUDGET</b>	<b>Expenses to Date</b>	<b>Remaining Balance</b>	
5006	Leadership Training	500.00			
					This line is for outside LNDS targets programming, and/or general monetary donations to other like-minded organization (in our service area, OR international organizations)
5007	Philanthropy (Community Service)	500.00			
5008	Scholarship Awards				
	4 High school student scholarships	4,000.00			
	Donation to YMCA Palo Alto	500.00			
	HBCU Tour scholarship	1,500.00			
	Awardee gifts	280.00			
	Postage and miscellaneous supplies	70.00			
5009	Black College Awareness Fair				
	Location	3,800.00			
	Transportation	500.00			
	Marketing and miscellaneous supplies	275.00			
	Food	1,000.00			
	Speakers and presenters	600.00			
	Student materials, kits, gifts	950.00			
	Printing	400.00			
	Follow-up events	1,000.00			STEM workshops and writing workshops
5010	AKA Educational Advancement Foundation	1,700.00			Platinum level donation
	Carol R. Dixon and Otwa Dixon endowment				suggestion of \$500 to be donated from RDO Chapter
5011	MLK Day of Service programming	100.00			
5012	Connection Committee	100.00			
<b>5200-5499 Administrative Accounts- EXPENSES</b>					
5200	Bonding	0.00			3 year bond = \$352.82 per year, paid through March 2018
5201	Insurance	1,650.00			General Liability + liquor, non-hired auto, Directors/Officers
	DOJ registry	25.00			
5202	PO Box	125.00			PO Box 50054
5203	Storage Shed	800.00			split cost with Rho Delta Omega Chapter
5204	Website + Technology Upgrades	1,000.00			Dropbox account fee
5205	Bank Charges	250.00			\$20 monthly fee



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5206	Database- Constant Contact	200.00			\$12 per month non-profit social media marketing officers supplies, etc. brochures or general expenses for organization
5207	Other Operational Expenses	500.00			
5208	Printing and Signage	750.00			
5209	Postage	100.00			
5210	Public relations (ads for fundraising)	250.00			
<b>5500-5699</b>	<b>Fundraising Accounts- EXPENSES</b>	<b>FY 2017 BUDGET</b>	<b>Expenses to Date</b>	<b>Remaining Balance</b>	
5500	Major Fundraiser				Wine, Croquet & Music in 2017
<b>5700-5799</b>	<b>Special Events Accounts- EXPENSES</b>	<b>FY 2017 BUDGET</b>	<b>Expenses to Date</b>	<b>Remaining Balance</b>	
5700	Special Event Fundraiser - Expenses	0.00			
<b>5800-5900</b>	<b>Contingency and Unexpected Expenses</b>	<b>FY 2017 BUDGET</b>	<b>Expenses to Date</b>	<b>Remaining Balance</b>	
5800	Contingency	500.00			
<b>Total Expenses (FY 2016)</b>		<b>30,775.00</b>			
		24,625.00			Program expenses
		5,650.00			Administrative expenses
		<b>PENDING</b>			Fundraising expenses
		500.00			Contingency